

Fees and Charges – 2020/21

Building surveying other charges	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Provision of Energy Performance Certificates (Depends on size of property)	POA	POA	Yes
Copying charges (statutory limitations)	10p a sheet + £25 per hour officer time if job exceeds 1 hou		Yes

Street Naming and Numbering	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
<u>Charge per dwelling/unit</u>			
Add a name to a numbered property	35.00	35.00	No
Name change/renumber	75.00	75.00	No
New dwelling/unit	110.00	110.00	No
2-5 dwellings/units	75.00	75.00	No
6 - 25 dwellings/units	55.00	55.00	No
26 - 75 dwellings/units	45.00	45.00	No
76 plus dwellings/units	35.00	35.00	No
New Street Name	200.00	200.00	No
Name of block or block of flats of industrial estate	175.00	175.00	No
Confirmation of plot or postal address for utility company (charged to utility companies only)	35.00	35.00	No

Annex H6 continued...

STANDARD CHARGES SCHEDULE 1- NEW DWELLINGS Dwelling houses and Flats						
Code	New Build Houses or Bungalows Not Exceeding 250m ²		Plan Charge	Inspection Charge*	Building Notice*	Regularisation Charge*
HO1	1 Plot	Fee	£310.00	£460.00	£820.00	£1,025.00
		VAT	£62.00	£92.00	£164.00	
		Total	£372.00	£552.00	£984.00	
HO2	2 Plots	Fee	£395.00	£705.00	£1,150.00	£1,437.50
		VAT	£79.00	£141.00	£230.00	
		Total	£474.00	£846.00	£1,380.00	
HO3	3 Plots	Fee	£465.00	£960.00	£1,525.00	£1,906.25
		VAT	£93.00	£192.00	£305.00	
		Total	£558.00	£1,152.00	£1,830.00	
HO4	4 Plots	Fee	£520.00	£1,085.00	£1,705.00	£2,131.25
		VAT	£104.00	£217.00	£341.00	
		Total	£624.00	£1,302.00	£2,046.00	
HO5	5 Plots	Fee	£580.00	£1,215.00	£1,895.00	£2,368.75
		VAT	£116.00	£243.00	£379.00	
		Total	£696.00	£1,458.00	£2,274.00	
<u>New Build Flats Not Exceeding 250m² and Not More Than 3 Storeys</u>						
FL1	1 Plot	Fee	£310.00	£460.00	£820.00	£1,025.00
		VAT	£62.00	£92.00	£164.00	
		Total	£372.00	£552.00	£984.00	
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FL5	5 Plots	Fee	£580.00	£1,215.00	£1,895.00	£2,368.75
		VAT	£116.00	£243.00	£379.00	
		Total	£696.00	£1,458.00	£2,274.00	
<u>Conversion to</u>						
COH	Single dwelling house (Where total floor area does not exceed 150m ²)	Fee	£265.00	£385.00	£650.00	£812.50
		VAT	£53.00	£77.00	£130.00	
		Total	£318.00	£462.00	£780.00	
COF	Single Flat (Where total floor area does not exceed 150m ²)	Fee	£265.00	£385.00	£650.00	£812.50
		VAT	£53.00	£77.00	£130.00	
		Total	£318.00	£462.00	£780.00	
Notifiable Electrical work (in addition to the above, where applicable.)						
DNE	(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Fee	£250.00	This charge relates to a first fix pre-plaster inspection of the wiring and final testing on completion. Re-visits/testing will be subject to further charges. For regularisation applications a full appraisal and testing will be carried out		
		VAT	£50.00			
		Total	£300.00			

Where Standard Charges are not applicable please contact Building Control on 01799 510539

Please note that the charges marked with an * have been reduced to reflect where controlled electrical installations are being carried out, tested and certified by a registered Part P electrician. If these reductions are claimed and a self certifying electrician is not subsequently employed, the applicant will be invoiced for supplementary charges equal to the discount (see DNE below)

Annex H6 continued...

STANDARD CHARGES						
SCHEDULE 2 WORK TO A SINGLE DWELLING						
Limited to work not more than 3 storeys above ground level						
Code	Extension and New Build	Full Plans			Building Notice Charge*	Regularisation Charge*
		Plan Charge	Inspection Charge*	Charge*		
DX1	Separate single storey extension with floor area not exceeding 40m ²	Fee	£155.00	£325.00	£495.00	£618.75
		VAT	£31.00	£65.00	£99.00	
		Total	£186.00	£390.00	£594.00	
DX2	Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Fee	£170.00	£400.00	£600.00	£750.00
		VAT	£34.00	£80.00	£120.00	
		Total	£204.00	£480.00	£720.00	
DX3	Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Fee	£160.00	£360.00	£545.00	£681.25
		VAT	£32.00	£72.00	£109.00	
		Total	£192.00	£432.00	£654.00	
DX4	Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Fee	£240.00	£455.00	£725.00	£906.25
		VAT	£48.00	£91.00	£145.00	
		Total	£288.00	£546.00	£870.00	
DG0	A building or extension comprising solely of a garage, carport or store not exceeding 100m ²	Fee	£110.00	£240.00	£345.00	£431.25
		VAT	£22.00	£48.00	£69.00	
		Total	£132.00	£288.00	£414.00	
DNH	Detached non-habitable domestic building with total floor area not exceeding 50m ²	Fee	£110.00	£240.00	£345.00	£431.25
		VAT	£22.00	£48.00	£69.00	
		Total	£132.00	£288.00	£414.00	
Conversions						
DLC	First and second floor loft conversions	Fee	£170.00	£385.00	£615.00	£768.75
		VAT	£34.00	£77.00	£123.00	
		Total	£204.00	£462.00	£738.00	
DOC	Other work (e.g. single garage conversions)	Fee	£85.00	£205.00	£290.00	£362.50
		VAT	£17.00	£41.00	£58.00	
		Total	£102.00	£246.00	£348.00	
Alterations (inc underpinning)						
DTH	Renovation of a thermal element	Fee	£60.00	£110.00	£165.00	£206.25
		VAT	£12.00	£22.00	£33.00	
		Total	£72.00	£132.00	£198.00	
DRW	Replacement windows, rooflights, roof windows or external glazed doors	Fee	£60.00	£110.00	£165.00	£206.25
		VAT	£12.00	£22.00	£33.00	
		Total	£72.00	£132.00	£198.00	
DA1	Cost of work not exceeding £5000 (inc Renewable Energy Systems)	Fee	£60.00	£110.00	£165.00	£206.25
		VAT	£12.00	£22.00	£33.00	
		Total	£72.00	£132.00	£198.00	
DA2	Cost of work exceeding £5000 but not exceeding £25000	Fee	£125.00	£240.00	£365.00	£456.25
		VAT	£25.00	£48.00	£73.00	
		Total	£150.00	£288.00	£438.00	
DA3	Cost of work exceeding £25000 but not exceeding £100000	Fee	£180.00	£415.00	£650.00	£812.50
		VAT	£36.00	£83.00	£130.00	
		Total	£216.00	£498.00	£780.00	
DA4	Cost of work exceeding £100000 but not exceeding £250000	Fee	£275.00	£635.00	£940.00	£1,175.00
		VAT	£55.00	£127.00	£188.00	
		Total	£330.00	£762.00	£1,128.00	
Notifiable Electrical work in addition to the above, where applicable.						
DNE	(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Fee	£250.00			
		VAT	£50.00			
		Total	£300.00			

This charge relates to a first fix pre-plaster inspection of the wiring and final testing on completion. Re-visits/testing will be subject to further charges. For regularisation applications a full appraisal and testing will be carried out

Where Standard Charges are not applicable please contact Building Control on 01799 510539

Please note that the charges marked with an * have been reduced to reflect where controlled electrical installations are being carried out, tested and certified by a registered Part P electrician. If these reductions are claimed and a self certifying electrician is not subsequently employed, the applicant will be invoiced for supplementary charges equal to the discount (see DNE below)

Annex H6 continued...

STANDARD CHARGES						
SCHEDULE 3- ALL OTHER NON-DOMESTIC WORK						
Limited to work not more than 3 storeys above ground level						
Code	<u>Extensions and New Build</u>		Plan Charge	£	Inspection Charge £	Regularisation Charge £
NX1	Single storey with floor area not exceeding 40m ²	Fee	£165.00		£350.00	£643.75
		VAT	£33.00		£70.00	
		Total	£198.00		£420.00	
NX2	Single storey with floor area exceeding 40m ² but not exceeding 100m ²	Fee	£185.00		£425.00	£762.50
		VAT	£37.00		£85.00	
		Total	£222.00		£510.00	
NX3	With some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Fee	£280.00		£535.00	£1,018.75
		VAT	£56.00		£107.00	
		Total	£336.00		£642.00	
NX4	With some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Fee	£310.00		£695.00	£1,256.25
		VAT	£62.00		£139.00	
		Total	£372.00		£834.00	
<u>Alterations</u>						
NO1	Cost of work not exceeding £5000	Fee	£65.00		£145.00	£262.50
		VAT	£13.00		£29.00	
		Total	£78.00		£174.00	
NO2	Replacement windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Fee	£65.00		£145.00	£262.50
		VAT	£13.00		£29.00	
		Total	£78.00		£174.00	
NO3	Renewable energy systems (not covered by an appropriate Competent Persons scheme)	Fee	£65.00		£145.00	£262.50
		VAT	£13.00		£29.00	
		Total	£78.00		£174.00	
NO4	Installation of new shop front	Fee	£65.00		£145.00	£262.50
		VAT	£13.00		£29.00	
		Total	£78.00		£174.00	
NO5	Cost of work exceeding £5000 but not exceeding £25000	Fee	£140.00		£270.00	£512.50
		VAT	£28.00		£54.00	
		Total	£168.00		£324.00	
NO6	Replacement windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Fee	£140.00		£270.00	£512.50
		VAT	£28.00		£54.00	
		Total	£168.00		£324.00	
NO7	Renovation of thermal elements	Fee	£140.00		£270.00	£512.50
		VAT	£28.00		£54.00	
		Total	£168.00		£324.00	
NO8	Installation of Raised Storage Platform within an existing building	Fee	£140.00		£270.00	£512.50
		VAT	£28.00		£54.00	
		Total	£168.00		£324.00	
NO9	Cost of works exceeding £25000 but not exceeding £100000	Fee	£200.00		£480.00	£850.00
		VAT	£40.00		£96.00	
		Total	£240.00		£576.00	
N10	Fit out of building up to 100m ²	Fee	£170.00		£425.00	£743.75
		VAT	£34.00		£85.00	
		Total	£204.00		£510.00	
N11	Cost of works exceeding £100000 but not exceeding £250000	Fee	£280.00		£665.00	£1,181.25
		VAT	£56.00		£133.00	
		Total	£336.00		£798.00	

Where Standard Charges are not applicable please contact Building Control on 01799 510539

Annex H6 continued...

Planning Applications

For the current schedule of planning application fees, please visit the Uttlesford District Council website:

<http://www.uttlesford.gov.uk/article/4864/Planning-Application-Fees>

Other Planning fees and charges	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Documents provided under Local Government Access to Information Act 1985	10p a sheet plus £25 per hour if job exceeds 1 hour	10p a sheet plus £25 per hour if job exceeds 1 hour	Yes
Documents - TPO, BPN, LB			
Planning & Building Regulation Decision Notices			
Uttlesford Local Plan Adopted 2005	25.00	25.00	Yes
Emerging Local Plan	75.00	75.00	Yes
Confirmation regarding Agricultural Ties	42.00	42.00	Yes
An administrative pre application submission check for householder applications	35.00	35.00	No
To retain a % of fee paid if the application is withdrawn; Pre-Applications		15%	Yes
Parish and Town Councils - Neighbourhood Planning mapping	The time charged will be at the appropriate officer hourly rate		No
S106/Legal Agreement Monitoring Fee - including monetary value		Bespoke Fee	Yes
S106/Legal Agreement Monitoring Fee - including non-monetary value		Bespoke Fee	Yes
Listed Building Authorisation Check (Vendor/Purchaser)		1000.00	No
Solicitor's queries regarding compliance with Enforcement Notices		POA	

Annex H6 continued...

Planning Pre-application advice	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Householder - Written Advice only	100.00	100.00	Yes
- Meeting 1 hr and written advice	150.00	150.00	Yes
- Follow up advice	75.00	75.00	Yes
Householder/Heritage*/ Listed building Consent			
- Written advice only	n/a	300.00	Yes
- Meeting 1 hr and written advice	300.00	450.00	Yes
- Follow up advice	150.00	225.00	Yes
MINOR development			
- Written Advice only	150.00	175.00	Yes
- Meeting 1 hr and written advice	350.00	375.00	Yes
- Follow up advice	150.00	175.00	Yes
MINOR development and Heritage* advice			
- Written Advice only	250.00	450.00	Yes
- Meeting 1 hr and written advice	450.00	550.00	Yes
- Follow up advice	200.00	275.00	Yes
Strategic MAJOR (Residential development of 100+ and commercial developments of 5,000+ square metres of floor space or on sites over 3 hectares)			
- Meeting 1 hr and written advice	2400.00	2700.00	Yes
- Follow up advice	865.00	1000.00	Yes
Strategic MAJOR (Residential development of 100+ and commercial developments of 5,000+ square metres of floor space or on sites over 3 hectares) including Heritage* Advice			
- Written advice only	n/a	2000.00	Yes
- Meeting 1 hr and written advice	2700.00	3000.00	Yes
- Follow up advice	1015.00	1250.00	Yes
Large Scale MAJOR (Residential development of 50-99 dwellings and commercial developments of 2,000-4,999 square metres of floor space or on sites of 2-3 hectares)			
- Written Advice only	860.00	1000.00	Yes
- Meeting 1 hr and written advice	1360.00	1500.00	Yes
- Follow up advice	680.00	850.00	Yes
Large Scale MAJOR (Residential development of 50-99 dwellings and commercial developments of 2,000-4,999 square metres of floor space or on sites of 2-3 hectares) including Heritage Advice*			
- Written Advice only	1010.00	1500.00	Yes
- Meeting 1 hr and written advice	1660.00	2250.00	Yes
- Follow up advice	830.00	1000.00	Yes
Small Scale MAJOR (Residential development of 10 - 49 dwellings and commercial developments of 1,000-1,999 square metres of floor space or on sites of 1 - 2 hectares)			
- Written Advice only	540.00	750.00	Yes
- Meeting 1 hr and written advice	990.00	1250.00	Yes
- Follow up advice	495.00	600.00	Yes
Small Scale MAJOR (Residential development of 10 - 49 dwellings and commercial developments of 1,000-1,999 square metres of floor space or on sites of 1 - 2 hectares) and Heritage Advice*			
- Written Advice only	690.00	900.00	Yes
- Meeting 1 hr and written advice	1290.00	1500.00	Yes
- Follow up advice	645.00	850.00	Yes
Planning Performance Agreements (PPAs)	POA	POA	
High Hedge Complaints	500.00	500.00	Yes

*Heritage advice includes Locally Listed Buildings/ Ancient Monuments/Works or development in a Conservation Area.

Annex H6 continued...

Car Parking	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
<u>Great Dunmow</u>			
<i>White Street</i>			
30 Minutes	0.40	0.40	Yes
1 Hour	0.60	0.60	Yes
3 Hours	1.20	1.20	Yes
4 Hours	2.00	2.00	Yes
5 Hours	2.40	2.40	Yes
9 Hours	3.50	3.50	Yes
Season Ticket (1 month)	30.00	30.00	Yes
Season Ticket (6 months)	175.00	175.00	Yes
Season Ticket (per annum)	300.00	300.00	Yes
<i>New Street/Chequers & Angel Lane</i>			
30 Minutes	0.40	0.40	Yes
1 Hour	0.60	0.60	Yes
3 Hours	1.20	1.20	Yes
<i>Chequers</i>			
Season Ticket (6 months) - Renewals only	175.00	175.00	Yes
Season Ticket (per annum) - Renewals only	300.00	300.00	Yes
<u>Stansted Mountfitchet</u>			
<i>Lower Street</i>			
30 Minutes	0.40	0.40	Yes
1 Hour	0.60	0.60	Yes
2 Hour	1.00	1.00	Yes
3 Hours	1.20	1.20	Yes
4 Hours	2.00	2.00	Yes
6 Hours	2.40	2.40	Yes
9 Hours	4.70	4.70	Yes
Coaches	6.00	6.00	Yes
Season Ticket - Commuter employed locally (1 month)	30.00	30.00	Yes
Season Ticket - Commuter employed locally (6 months)	130.00	130.00	Yes
Season Ticket - Commuter employed locally (per annum)	250.00	250.00	Yes
Season Ticket - Commuter employed elsewhere (6 months)	320.00	320.00	Yes
Season Ticket - Commuter employed elsewhere (per annum)	620.00	620.00	Yes
<i>Crafton Street</i>			
30 Minutes	0.40	0.40	Yes
1 Hour	0.60	0.60	Yes
3 Hours	1.20	1.20	Yes
9 Hours	3.00	3.00	Yes
Season Ticket - Commuter employed locally (6 months)*	130.00	130.00	Yes
Season Ticket - Commuter employed locally (per annum)*	250.00	250.00	Yes
Season Ticket - Commuter employed elsewhere (6 months)	220.00	220.00	Yes
Season Ticket - Commuter employed elsewhere (per annum)	420.00	420.00	Yes
*Due to capacity pressures new season tickets are not currently available for this car park			

Annex H6 continued...

Car Parking	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Saffron Walden			
Faircroft			
30 Minutes	0.50	0.50	Yes
1 Hour	0.70	0.70	Yes
2 Hours	1.20	1.20	Yes
3 Hours	2.00	2.00	Yes
Common			
30 Minutes	0.50	0.50	Yes
1 Hour	0.70	0.70	Yes
2 Hours	1.20	1.20	Yes
3 Hours	2.00	2.00	Yes
Rose & Crown			
30 Minutes	0.50	0.50	Yes
1 Hour	0.70	0.70	Yes
2 Hours	1.20	1.20	Yes
Swan Meadow			
1 Hour	0.70	0.70	Yes
2 Hours	1.20	1.20	Yes
4 Hours	2.00	2.00	Yes
6 Hours	2.50	2.50	Yes
9 Hours	3.50	3.50	Yes
Season Tickets (1month) Private Individuals only	30.00	30.00	Yes
Season Tickets (6 months)	175.00	175.00	Yes
Season Tickets (per annum)	300.00	300.00	Yes
Coaches			
5 Hours	3.00	3.00	Yes
9 Hours	6.00	6.00	Yes

Annex H6 continued...

Environmental Health	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
<u>Food and Water Safety</u>			
Food Safety course - level 2 certificate	80.00	80.00	No
Health Certificate for Export	90.00	92.50	No
Food disposal if required	at cost	at cost	Yes
Voluntary Surrender Certificate	90.00	92.50	No
Water Samples (Airport)	25.00	26.00	Yes
Private water supply sampling and analysis under Regulation 10 (small supplies) - per visit (plus laboratory fee)	46.00	47.50	Yes
Group A parameter sampling and analysis (large supplies)	46.00	47.50	Yes
Group B parameter sampling and analysis (large supplies)	92.00	95.00	Yes
Investigation (per hour)	58.00	59.50	No
Risk Assessment (per hour)	58.00	59.50	No
EIR information	113.00	116.50	No
Contaminated land	113.00	116.50	No
Officer charges for works in default - per hour	55.00	56.50	No
Chemical Water Samples on request	Charged at	Charged at	Yes
<u>Imported Food Inspection Charges</u>			
POAO per CVED (Products of animal origin) (per	180.00	185.50	No
POAO per additional CVED on same AWB	50.00	51.50	No
POAO per CVED Out of Hours additional fee (Products of	75.00	77.50	No
Organic product certificate office hours	70.00	72.00	No
Organic product certificate out of office hours	250.00	257.50	No
High Risk NAO per CED (Non animal origin)	55.00	56.50	No
High Risk NAO sampling fee + laboratory charges	65.00	67.00	No
High Risk NAO per CED Out of Hours	65.00	67.00	No
High Risk NAO Out of Hours sampling fee + laboratory	95.00	98.00	No
High Risk destruction charge + disposal costs	60.00	62.00	No
IUU Catch Certificate EEA	25.00	26.00	No
IUU Catch Certificate non EEA	50.00	51.50	No
CED rejection fee	75.00	77.50	No
Consignment abandon fee	60.00	62.00	No
ID check - Weekdays	50.00	51.50	No
ID check - Weekends	85.00	87.50	No
Organics check - Weekdays	40.00	41.00	No
Organics check - Weekends	60.00	62.00	No
Melamine check	75.00	77.50	No
Destruction Supervision	55.00	56.50	No

Annex H6 continued...

Environmental Health	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Animals			
Micro chipping - Pets - Microchip event (service no longer	18.00	n/a	Yes
Stray dog - administrative costs (plus kennel and vet fees	51.00	52.50	No
Stray dog - statutory fee	25.00	26.00	No
Other charges			
HMO (Homes of Multiple Occupancy) Licensing Fees			
HMO licence fee for up to 5 bedrooms * part 1 fee	510.00	525.50	No
HMO licence fee for up to 5 bedrooms * part 2 fee	571.00	588.00	No
HMO licence fee for 5 letting rooms or more - charge per ac	30.00	31.00	No
HMO licence fee for up to 5 bedrooms - Renewal charge	571.00	588.00	No
HMO licence fee - Incomplete Application	30.00	31.00	No
Reminder letter on failure to apply for a licence	30.00	31.00	No
Variation of licence (i.e. change in address or new	9.00	9.50	No
Missed appointment	128.00	132.00	No
Any other correspondence such as sending out a final	30.00	31.00	No
<p>* The total cost of licensing an HMO in 2020/21 with Uttlesford District Council is £1,113.50 and is payable in 2 parts. Part 1 fees are to be paid at the time of application to cover the costs of processing the application and inspecting the property. Part 2 fees are levied upon completion of the application process to cover the costs of running and enforcing the scheme. Applicants will need to ensure that Part 2 fees have been paid to the Council prior to the licence being issued.</p> <p>For 2020/21 a discount of 5% will be applied for valid applications that are received without a request from the Council. This will also apply to valid renewal applications received within the time specified by the Council.</p> <p>The licensing period is for 5 years from the date the application was made</p> <p>HMO Licensing fee charges will be subject to annual review from the 1st April each year</p>			
Housing Immigration Inspection	168.00	173.00	No
Housing improvement notice - fixed price	246.00	253.50	No
Suspended improvement notice - fixed price	246.00	253.50	No
Prohibition order - fixed price	246.00	253.50	No
Suspended prohibition order - fixed price	246.00	253.50	No
Emergency prohibition order - fixed price	246.00	253.50	No
Emergency remedial action notice - fixed price	246.00	253.50	No

Annex H6 continued...

Land Charges	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Note: Since March 2017 VAT has been payable on all charged searches aside from LLC1 enquiries.			
LLC1 Residential/Commercial	22.00	22.00	No
LLC1 Residential/Commercial extra parcels of land	4.50	4.50	No
CON29 - Residential	89.00	89.00	Yes
CON29 - Residential extra parcels of land	12.60	12.60	Yes
CON29 - Commercial	112.00	112.00	Yes
CON29 - Commercial extra parcels of land	12.60	12.60	Yes
LLC1 & CON29 - Residential	111.00	111.00	Yes
LLC1 & CON29 - Commercial	134.00	134.00	Yes
CON29O*	18.00	18.00	Yes
* The following CON29O questions are free of charge: 6,7,10,11,12,13 & 14			
The current schedule of land charges can also be found at the Uttlesford District Council website:			
https://www.uttlesford.gov.uk/article/4913/Local-Land-Charges-and-Searches-fees			

Lifeline (Council Tenants and Private Residents)	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Lifeline units - Level 1 - Weekly charge - including evening and weekend emergency response visits	5.34	5.34	Yes*
Lifeline units - Level 2 - Extra Sensors (up to a maximum of 4, customers requiring more than 4 extra sensors will be charged at the rate of 50p per extra sensor)	6.54	6.54	Yes*
*a zero rating for VAT will apply if the customer can provide evidence that they have a disability			

Annex H6 continued...

Day Centres	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
<u>Thaxted</u>			
Meal	5.00	5.00	Yes
Hall hire per hour	8.00	8.00	Yes
Kitchen hire per hire	10.00	10.00	Yes
Kitchen and hall hire together - per hire and the charge per hour	15.00 8.00	15.00 8.00	Yes Yes
Local Groups; Kitchen and hall hire together - per hire and the charge per hour	10.00 8.00	10.00 8.00	Yes Yes
<u>Saffron Walden</u>			
Meal (main)	6.00	6.00	Yes
Meal (dessert)	1.30	1.30	Yes
Hall hire per hour	8.50	8.50	Yes
Kitchen hire per hour	10.00	10.00	Yes
Kitchen and hall hire together - per hire and the charge per hour	15.00 8.50	15.00 8.50	Yes Yes
Local Groups; Kitchen and hall hire together - per hire and the charge per hour	10.00 8.50	10.00 8.50	Yes Yes
<u>Takeley</u>			
Hall hire per hour	7.50	n/a*	Yes
Kitchen Hire per hour	10.00	n/a*	Yes
Kitchen and hall hire together - per hire and the charge per hour	10.00 7.50	n/a* n/a*	Yes Yes
* Takeley no longer available for hire (decommissioned 1st November 2019)			

Democratic Services	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Road closure order	36.00	36.00	Yes

Annex H6 continued...

Museum	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
<u>Museum Admission Charges</u>			
Admission Charge adult (over 18)	2.50	2.50	Yes
Admission Charge discount adult	1.25	1.25	Yes
Admission Charge children	0.00	0.00	N/A
Season Ticket adult	8.00	8.00	Yes
Season Ticket discount	4.00	4.00	Yes
<u>Museum Learning Services</u>			
Taught session for schools per pupil	3.00	3.00	Yes
Taught session for schools min group charge	48.00	48.00	Yes
Taught session in schools half-day (from September 2017)	120.00	120.00	Yes
Taught session schools w hole day (from September 2017)	210.00	210.00	Yes
School and Reminiscence Loan Boxes per half term	18.00	18.00	Yes
School Loan, Reminiscence and Reference Boxes for max. of 1 week	12.00	12.00	Yes
Charge for craft activities per child (charges for other activities and events may vary)	1.50	1.50	Yes
<u>Reproduction Charges</u>			
<u>Fee for providing images of collections for commercial publications</u>			
Printed image (books etc) on cover, East of England region	96.00	96.00	Yes
Printed image (books etc) inside, East of England region	45.00	45.00	Yes
Printed image (books etc) on cover, UK and international	126.00	126.00	Yes
Printed image (books etc) inside, UK and International	64.80	64.80	Yes
Website image, corporate / commercial use	72.00	72.00	Yes
Television, East of England region	60.00	60.00	Yes
Television, UK	78.00	78.00	Yes
Television, International	120.00	120.00	Yes
Supply of new image (in-house photography)	5.00	5.00	Yes
<u>Hire of premises (corporate and private)</u>			
Museum - Hire for first hour	75.00	75.00	No
Museum - Hire per hour after first hour	50.00	50.00	No
<u>Museum Evening Group Visits with talk or activity</u>			
Evening talk/ activity and view ing of galleries	78.00	78.00	Yes
<u>Museum Shirehill Store Group Visits and Workshops</u>			
Weekday daytime min charge (1 hr session + set-up/clear-up)	24.00	24.00	Yes
Weekday daytime charge per additional hour	18.00	18.00	Yes
Evening visit (per hour for 2017-18)	78.00	78.00	Yes
Saturday half-day	90.00	90.00	Yes
Saturday w hole day	174.00	174.00	Yes
<u>Museum Staff lectures and talks at other venues</u>			
Talks for local groups, in Uttlesford or 20-mile radius of Saffron Walden	72.00	72.00	Yes
Talks for local groups, outside Uttlesford or 20 mile radius of Saffron Walden	84.00	84.00	Yes

Annex H6 continued...

Licensing	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Taxi Licensing			
Drivers (licence valid for 3 years)			
- New Application	216.00	216.00	No
- Renewal	215.00	215.00	No
Drivers (licence valid for 2 years)			
- New Application	199.00	199.00	No
- Renewal	198.00	198.00	No
Drivers (licence valid for 1 years)			
- New Application	182.00	182.00	No
- Renewal	181.00	181.00	No
Operators (licence valid for 5 years)			
- New Application	478.00	478.00	No
- Renewal	476.00	476.00	No
Vehicles (licence valid for 1 year)			
- New Application	108.00	108.00	No
- Renewal	96.00	96.00	No
Vehicle Licence Transfer Fee	100.00	100.00	No
CRB checks	Charged at cost	cost	No
Caravan Site Licence Fees			
<u>New Applications</u>			
1-5 pitches	405.00	417.00	No
6-10 pitches	405.00	417.00	No
11-20 pitches	486.00	500.50	No
21-50 pitches	569.00	586.00	No
51-100 pitches	747.00	769.50	No
>100 pitches	810.00	834.50	No
Other Licences			
Skin piercing premises & 1 person	180.00	185.50	No
Skin piercing additional person	10.00	10.50	No
Skin piercing additional Treatment (at same time)	35.00	36.00	No
Additional ear piercing operator added at a later date	40.00	41.00	No
Additional operator added at a later date (other)	60.00	62.00	No
Additional treatment added at a later date	70.00	72.00	No
Table and Chairs on the Highway	125.00	125.00	No
Scrap Metal			
Grant of a site or collectors licence	367.00	378.00	No
- each additional site after first site	192.00	198.00	No
Renewal of a site or collectors licence	322.00	331.50	No
- each additional site after first site	192.00	198.00	No
Variation of a site or collectors licence	130.00	134.00	No
- each additional site being added to the licence	322.00	331.50	No
Alcohol Licensing Act 2003			
For the current schedule of statutory fees, please visit the Uttlesford District Council website:			
https://www.uttlesford.gov.uk/article/5519/Licensing-Act-2003-personal-licence			
https://www.uttlesford.gov.uk/article/5518/Licensing-Act-2003-premises-licence			
Gambling Act 2005			
For the current schedule of fees, please visit the Uttlesford District Council website:			
https://www.uttlesford.gov.uk/media/2834/Gambling-Act-2005-Fees/pdf/Gambling_Act_2005_Fees.pdf			

Annex H6 continued...

Licensing	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Licences			
Animal boarding establishment (cattery, kennel, dog day care)*			
- Part A fee	271.00	279.00	No
- Part B fee	176.00	181.50	No
- Re-inspection	129.00	133.00	No
- Variation	20.00	20.50	No
Riding Establishments *			
- Part A fee	334.00	344.00	No
- Part B fee	188.00	193.50	No
- Re-inspection	181.00	186.50	No
- Variation	20.00	20.50	No
Home boarding *			
- Part A fee	185.00	190.50	No
- Part B fee	192.00	198.00	No
- Re-inspection	129.00	133.00	No
- Variation	20.00	20.50	No
Dog breeding establishment *			
- Part A fee	250.00	257.50	No
- Part B fee	176.00	181.50	No
- Re-inspection	129.00	133.00	No
- Variation	20.00	20.50	No
Pet shop *			
- Part A fee	271.00	279.00	No
- Part B fee	179.00	184.50	No
- Re-inspection	129.00	133.00	No
- Variation	20.00	20.50	No
Dangerous wild animals * - Quote on application (based on a 2 year licence)			
	POA	POA	No
Zoo licence (5 years) * - Quote on application (based on a 5 year licence)			
	POA	POA	No
Keeping or Training Animals for Exhibition * - Quote on application (based on a 5 year licence)			
	POA	POA	No
* Part A fees need to be paid on application. Part B fees are paid on issuing report & confirmation of the licence and rating. The issuing of the license will occur following payment of Part B fees. For licenses where there is more than one activity, the fee will be based on the applicant's main business activity as judged by the inspecting officer. Additional charges will be applied for secondary activities as outlined below.			
Additional Costs			No
Cattery, Kennel, Dog Day Care	61.00	62.00	No
Riding Establishments	123.00	125.00	No
Home Boarders	61.00	62.00	No
Breeders	61.00	62.00	No
Pet Shop	61.00	62.00	No
Keeping or Training Animals for Exhibition - Quote on appli	POA	POA	No
Vets fees to be recharged to the operator + Administration costs of £7.50 for Horse Riding Establishments and new breeders only			

Annex H6 continued...

Refuse Collection & Recycling	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
<u>Bulky Waste Collection Service</u>			
Minimum charge for 2 items	17.50	17.50	No
Each additional item	8.75	8.75	No
Waste Electrical Equipment Collection Services (1 item)	17.50	17.50	No
Each additional item	8.75	8.75	No
Garden Waste Bags	1.20	1.20	No
<u>Garden Waste Collection Service</u>			
240 litre w heeled bin (online payment or DD)	35.00	n/a	No
240 litre w heeled bin (payment by DD)	35.00	40.00	No
240 litre w heeled bin (Other Payment Options)	45.00	46.00	No
Bin delivery charge	22.00	22.50	No
<u>Waste container supply and delivery (new developments)</u>			
Full set of containers, Green lidded bin, Grey lidded bin, Food Caddy	50.00	75.00	No
<u>Town and Parish Council Garden Waste weekend collection</u>			
Charge per hour	68.00	70.00	No
<u>Trade Waste Collection and Disposal Charges</u>			
Trade sacks (85 litres)	3.00	3.00	No
Bins 180 litres	6.00	6.14	No
Bins 240 litres	8.00	8.19	No
Bins 660 litres	13.22	13.54	No
Bins 1100 litres	20.39	20.88	No
Skip 8 cu yd	154.04	n/a	No
Skip - 12 cubic yard (light materials)	154.04	157.74	No
Skip - 12 cubic yard (heavy materials)	241.40	247.19	No

Print Room	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
Printing services for town & parish councils, voluntary organisations, clubs & societies. Hourly charge. Materials charged on top. * Addition of VAT varies depending on what is being printed.	41.50	41.50	No*

Annex H6 continued...

Housing	2019/20 charge £	2020/21 charge £	Does the charge include VAT?
<u>Garage Rents</u>			
Private (per week)	12.74	13.04	Yes
Tenants (per week)	10.62	10.87	No
<u>Sheltered Housing Scheme</u>			
Intensive Housing Management (IHM) (per week)	15.38	15.24	No
Housing Related Support (HRS) (per week)	6.26	5.92	No
<u>Allotments</u>			
Allotment per Rod (annually)	3.00	3.00	No
<u>Garden Welfare Services for Tenants</u>			
Regular Grass and Hedge Service (weekly charge)	3.60	3.60	Yes
Small one off Clearance	24.00	24.00	Yes
Large one off Clearance	54.00	54.00	Yes
<u>Guest Rooms - Sheltered Accommodation</u>			
Guest Room (per night)	18.00	18.00	Yes